NeighborWorks

Spring Virtual Training Institute

VISUAL REFERENCE GUIDE

Designed to help you navigate the event site quickly and seamlessly

STEP 1: RETURN EVENT LOGIN: https://collabornation.net/nwspringvti2024

After registering for the event, this link will return you to the event site. The login username is the email you registered with for this event and your password is what you selected.

If assistance is needed, contact NeighborWorks Training Customer Response at trainingevents@nw.org or 1-800-438-5547.

Welcome to NeighborWorks Spring VTI

If you are already registered for this event, log in to return to your event schedule.

Fill in the fields below to register. This is a required step. Registration for each event varies, and so each event requires creating an account and filling in all fields. Please do not log in using prior event credentials, and make sure you are logged out of any prior events before registering for this event.

All-Access and Faculty-Led/Peer Learning Combo package deadline is May 1, 2024. This is also the last day to add or exchange a faculty-led or one-week workshop course. Registration will remain open for all other courses until the day of offering.

First Name

Last Name

Email

Create Password

REGISTER

STEP 2:

HOMEPAGE/EVENT LOBBY—here you can click on the following links to:

1. view your VTI Schedule
2. register for additional courses/events
3. view event calendar
4. view conversation corner
5. access roundtables and afternoon workshops
6. access event resources
7. access networking events
8. access the event code of conduct
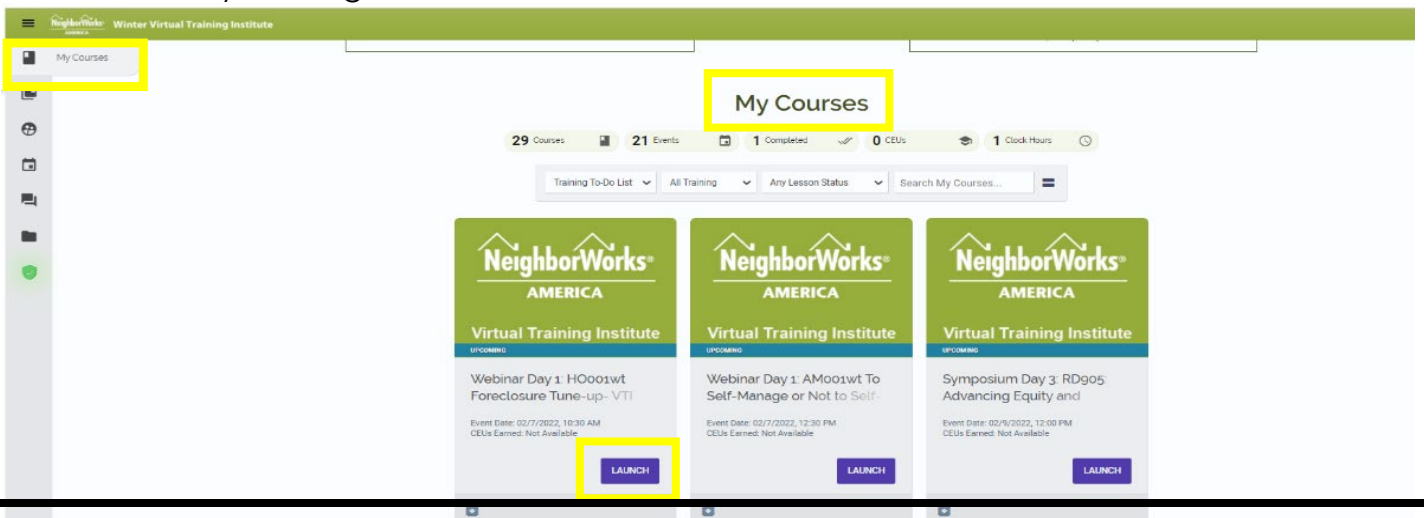9. access the help desk and site guide

STEP 3: ACCESSING THE MY COURSES PAGE

Once you are in the Event Lobby, click on **YOUR VTI SCHEDULE** to access the **MY COURSES** page.

STEP 4: LAUNCHING YOUR SESSIONS

On the **MY COURSES** page, you will see all the courses you are already registered for. The week of the event come back to this page to launch your courses by clicking the **LAUNCH** button.

STEP 5: ZOOM LINKS AND ADDING TO YOUR CALENDAR

After clicking the **LAUNCH** button your session will open. Under the **Participant Comments** section, *CLICK THIS LINK TO JOIN THIS LIVE SESSION* to access Zoom at the time of your scheduled session. *Please plan to log in 5 minutes prior to your workshop start time so you don't miss any of the workshop content.*

Webinar Day 1: HO001wt Foreclosure Tune-up- VTI Session

BACK TO EVENTS

Event Details

Event Staff

Debbie DiBacco

Admin Only Comments

Participants Comments
CLICK THIS LINK TO JOIN THIS SESSION:
https://zoom.us/meeting/test/testtest/.test

It's been a year or more since you successfully completed HO109 Foreclosure Basics, and we know how important it is for you to have convenient access to timely foreclosure information you can rely on. You'll have an opportunity to brush up on key concepts from the original course and apply the latest foreclosure protocols and processes to your work. Led by one of our top-notch instructors, Foreclosure Tune-Up will help you and your clients better navigate the current landscape for homeowners in crisis.

Date and Time
Mon, Feb 7, 2022, 10:30 am –
Mon, Feb 7, 2022, 12:00 pm
Download to calendar

Location
Not Specified

Price
$99.00 *(Your Price: FREE)*

Certificate
No Certificate

Visibility
Public

Open Seats
999 / 1000 (including you)

TIP: You can also download your registered sessions to your personal calendar by launching them prior to the event and clicking the DOWNLOAD TO CALENDAR LINK. The session times in the event site change based on your computer time settings. If your computer is set to Eastern Standard Time, then that is the time that will show as the start/end time for each session.

STEP 6: ACCESSING THE COURSE CATALOG/SHOW CATEGORIES/LEARN MORE

You can access the **COURSE CATALOG** tab located on the left side menu bar. Once on the **COURSE CATALOG** page, you may also click the **SHOW CATEGORIES** button to filter your search for specific options. Click on the **LEARN MORE** button to review a more detailed description of any session that interests you.

STEP 7:

REGISTER FOR ADDITIONAL FREE PEER LEARNING SESSIONS/UNREGISTER

After clicking the **LEARN MORE** button simply click the **REGISTER** button to add any session to your schedule. It will automatically appear on your event **MY COURSES** page. If you need to *unregister* from any session, please click on the **UNREGISTER** button and the session will automatically be removed from your schedule.

Roundtable Day 1: Executive Transitions-What to Consider When Anticipating a Change & Organizational Leadership - VTI Session

BACK TO EVENTS

Event Details

Event Staff
Joanie Straussman Brandon (Instructor)
Darrell Watson (Instructor)

Description
Are you an Executive or board President planning to move on? Are you a staff person or board member in an organization that will be experiencing a change in organizational leadership? Leadership transitions can have tremendous impact on an organization. Come hear and share some tips and ideas of how to manage those transitions before, during, and after.

Date and Time
Mon, Aug 23, 2021, 9:00 am –
Mon, Aug 23, 2021, 9:45 am
Download to calendar

Location
Not Specified

Price
FREE

Certificate
No Certificate

Visibility
Public

Open Seats
34 / 35

Your Other Events on Mon, Aug 23, 2021

Conflict?	Event Title	Event Start	Event End
	Course Day 1: CP004wt: Creating Effective Rehab Specs and Standards - VTI Session	12:30 pm	2:00 pm
	Course Day 1: HO038wt: Government Loan Basics for Housing Counselors - VTI Session	10:30 am	12:00 pm

REGISTER

Roundtable Day 1: Executive Transitions-What to Consider When Anticipating a Change & Organizational Leadership - VTI Session

BACK TO EVENTS

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Mon, Aug 23, 2021, 9:45 am
Download to calendar

Location
Not Specified

Price
FREE

Certificate
No Certificate

Visibility
Public

Open Seats
33 / 35 (accepted)

Your Other Events on Mon, Aug 23, 2021

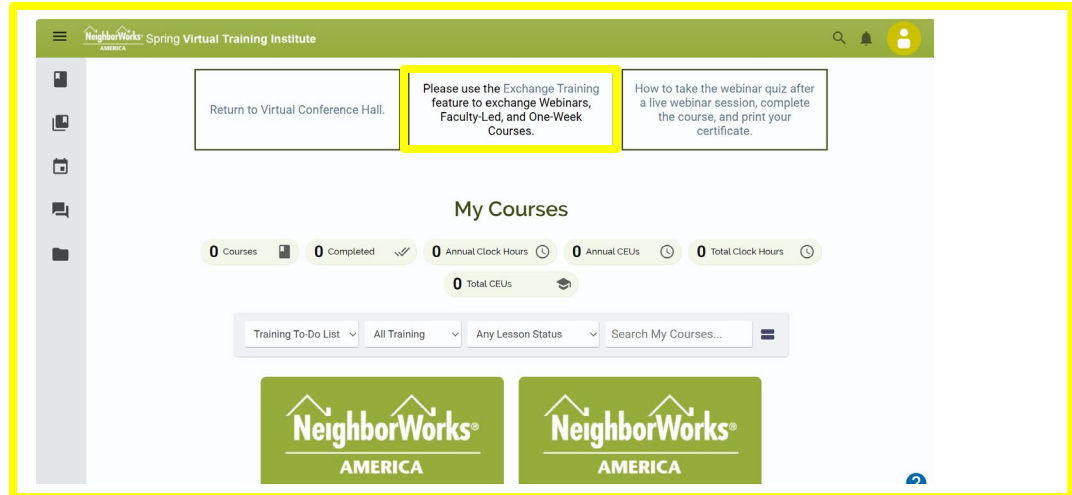| Conflict?	Event Title	Event Start	Event End
	Course Day 1: CP004wt: Creating Effective Rehab Specs and Standards - VTI Session	12:30 pm	2:00 pm
	Course Day 1: HO038wt: Government Loan Basics for Housing Counselors - VTI Session	10:30 am	12:00 pm

UNREGISTER

STEP 8:

EXCHANGE TRAINING OPTION: Using this feature will allow you to exchange webinars, faculty-led courses or one-week workshops you are currently enrolled in with other options in your VTI plan.
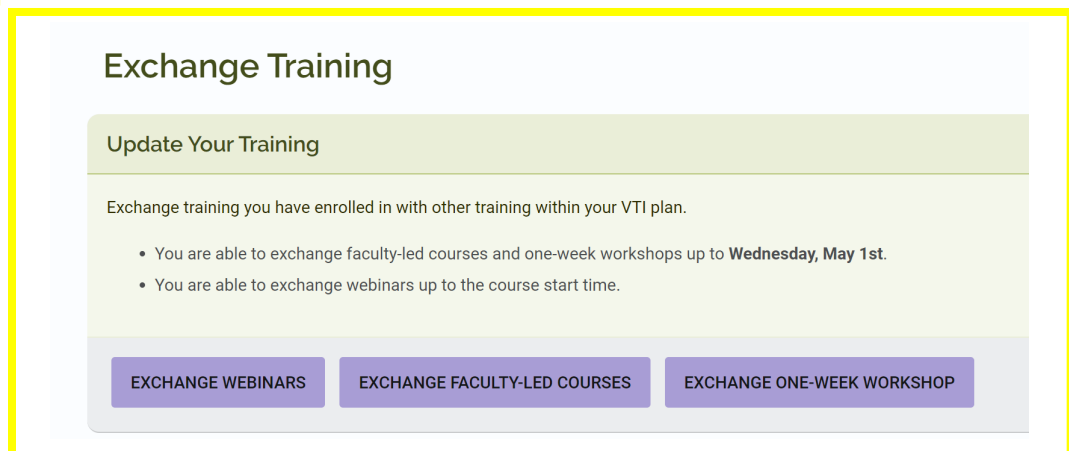
1.

On the **MY COURSES** page, select the **EXCHANGE TRAINING** Feature.

2.

Select which Exchange option (***webinar, faculty-led courses or one-week workshop***) you want to exchange.

3. Select the course(s) you *want to exchange* (existing) and then select the course you *want to add* (replacing). Once selected, click the **SUBMIT** button.

Existing Webinars

Show 10 entries   Search:

	Title	Date	Remaining Seats	Description
☑	Course Day 1: CP004wt: Creating Effective Rehab Specs and Standards - VTI Session	08/23/2021, 12:30 PM	995	Affordable housing varies greatly from development to development. A successful housing rehab department must have in place the policies, procedures and practices to support a strong rehab program and the people who work in it, so that residents can reap the intended benefits. Participants in this fast-paced course will learn how developing specifications and standards can improve their programs, and explore template tools to make the development process more manageable.

Showing 1 to 1 of 1 entries   First   Previous   **1**   Next   Last

Replacement Webinars

Show 10 entries   Search:

	Title	Date	Remaining Seats	Description
☑	Course Day 1: HO010wt: Understanding the Skills Needed to be a Successful Financial Coach - VTI Session	08/23/2021, 8:30 AM	994	Financial coaching is a proven approach to helping people achieve long-term financial goals and build assets. A successful coach must master a set of skills that can help empower clients to clearly assess their long-term financial goals and build strong financial habits. These skills can be used in one-to-one coaching sessions or in individual or group financial counseling programs. This course will illustrate the various skills needed to become a good financial coach. Gain insight into the dynamics of the client coach relationship and learn about the techniques and approaches that can help get your clients on the road to financial empowerment.

SUBMIT

4. Return to your **MY COURSES** page to ensure that your course(s) have been successfully added.

My Courses

29 Courses   21 Events   1 Completed   0 CEUs   1 Clock Hours

Training To-Do List ▾   All Training ▾   Any Lesson Status ▾   Search My Courses...

NeighborWorks® AMERICA
Virtual Training Institute
UPCOMING
Webinar Day 1: HO001wt Foreclosure Tune-up- VTI
Event Date: 02/7/2022, 10:30 AM
CEUs Earned: Not Available
LAUNCH

NeighborWorks® AMERICA
Virtual Training Institute
UPCOMING
Webinar Day 1: AM001wt To Self-Manage or Not to Self...
Event Date: 02/7/2022, 12:30 PM
CEUs Earned: Not Available
LAUNCH

NeighborWorks® AMERICA
Virtual Training Institute
UPCOMING
Symposium Day 3: RD905: Advancing Equity and
Event Date: 02/9/2022, 12:00 PM
CEUs Earned: Not Available
LAUNCH

STEP 9: EVENT RESOURCES | KEY EVENT DEADLINES | NEED ASSISTANCE

For more event resources and information visit the event information website at: https://www.neighborworks.org/nwspringvti2024

KEY EVENT DEADLINES:

Wednesday, May 1: Last day to register for or exchange a faculty-led course or one-week workshop.

Wednesday, May 1: Last day to cancel for a refund.

Wednesday, May 1: Recommended last day to select webinar sessions. Only customers registered for a webinar session will be assigned access to the recording of that session.

Monday, May 27, 5p.m. EST: Last day to access webinar recorded sessions, take, and pass a webinar quiz and/or print your passing certificate from the event site. The site will close on this date.

Enjoy the event and do not hesitate to contact the NeighborWorks Customer Response team if you need any assistance at trainingevents@nw.org or 1-800-438-5547!